

TOWN OF NEW WINDSOR PLANNING BOARD
SITE PLAN CHECKLIST

ITEM

1. ☒ Site Plan Title
2. ☐ **Provide 4" wide X 2" high box (IN THE LOWEST RIGHT CORNER OF THE PLAN) for use by Planning Board in affixing Stamp of Approval. (ON ALL PAGES OF SITE PLAN).**

SAMPLE:



3. ☒ Applicant's Name(s)
4. ☒ **Tax Map Data (Section, Block & Lot). (PLEASE PUT THE TAX MAP NUMBER IN THE CORNER OF THE APPROVAL BOX ALSO**
5. ☒ Applicant's Address
6. ☒ Site Plan Preparer's Name
7. ☒ Site Plan Preparer's Address
8. ☒ Drawing Date
9. ☒ Revision Dates
10. ☒ Area Map Inset and Site Designation
11. ☒ Properties within 500' of site
12. ☐ Property Owners (Item #10)
13. ☒ Plot Plan
14. ☐ Scale (1" = 50' or lesser)
15. ☒ Metes and Bounds
16. ☒ Zoning Designation
17. ☒ North Arrow
18. ☐ Abutting Property Owners
19. ☒ Existing Building Locations
20. ☒ Existing Paved Areas
21. ☒ Existing Vegetation
22. ☒ Existing Access & Egress

23. _____ Landscaping
24. _____ Exterior Lighting
25. _____ Screening
26. ☒ Access & Egress
27. ☒ Parking Areas
28. ☒ Loading Areas
29. ☒ Paving Details (Items 25 - 27)
30. ☒ Curbing Locations
31. ☒ Curbing through section
32. ☒ Catch Basin Locations
33. ☒ Catch Basin Through Section
34. ☒ Storm Drainage
35. _____ Refuse Storage
36. _____ Other Outdoor Storage
37. ☒ Water Supply
38. ☒ Sanitary Disposal System
39. ☒ Fire Hydrants
40. ☒ Building Locations
41. ☒ Building Setbacks
42. _____ Front Building Elevations
43. ☒ Divisions of Occupancy
44. _____ Sign Details
45. ☒ Bulk Table Inset
46. ☒ Property Area (Nearest 100 sq. ft.)
47. _____ Building Coverage (sq. ft.)
48. _____ Building Coverage (% of total area)
49. _____ Pavement Coverage (sq. ft.)
50. _____ Pavement Coverage (% of total area)
51. _____ Open Space (sq. ft.)
52. _____ Open Space (% of total area)
53. _____ No. of parking spaces proposed
54. _____ No. of parking spaces required

CC-09

500 FEET OF A FARM OPERATION LOCATED IN AN AGRICULTURAL DISTRICT,
PLEASE NOTE THE FOLLOWING:

55. _____ Referral to Orange County Planning Dept. is required for all applicants filing AD Statement.
56. _____ A disclosure Statement, in the form set below, must be inscribed on all site plan maps prior to the affixing of a stamp of approval, whether or not the Planning Board specifically requires such a statement as a condition of approval.

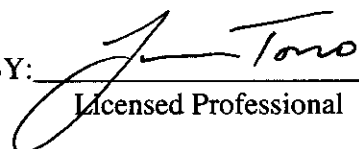
APrior to the sale, lease, purchase, or exchange of property on this site which is wholly or partially within or immediately adjacent to or within 500 feet of a farm operation, the purchaser or leasee shall be notified of such farm operation with a copy of the following notification.

It is the policy of this State and this community to conserve, protect and encourage the development and improvement of agricultural land for the production of food, and other products, and also for its natural and ecological value. This notice is to inform prospective residents that the property they are about to acquire lies partially or wholly within an agricultural district or within 500 feet of such a district and that farming activities occur within the district. Such farming activities may include, but not be limited to, activities that cause noise, dust and odors.

This list is provided as a guide only and is for the convenience of the Applicant. The Town of New Windsor Planning Board may require additional notes or revisions prior to granting approval.

PREPARER'S ACKNOWLEDGMENT:

THE PLAT FOR THE PROPOSED SITE PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THIS CHECKLIST AND THE TOWN OF NEW WINDSOR ORDINANCES, TO THE BEST OF MY KNOWLEDGE.

BY:  6/1/08
Licensed Professional Date

⌘ ⌘ ⌘ ⌘ ⌘ ⌘ PLEASE NOTE: ⌘ ⌘ ⌘ ⌘ ⌘ ⌘

THE APPLICANT OR THEIR REPRESENTATIVE IS RESPONSIBLE TO KEEP TRACK OF ALL EXPIRATION DATES FOR ANY AND ALL APPROVALS GRANTED TO A PROJECT. EXTENSIONS MUST BE APPLIED FOR PRIOR TO EXPIRATION DATE.